Central Virginia Continuum of Care

Homeless and Housing Services Committee Minutes

January 25, 2017

Present: P’trice Johnson, Kristen Nolen, Melissa Yuille, Amber Teer, Vince Sawyer, Megan Wood, Claire Brown, Jeff Bennett, Keith Cook, Chris Howell, Jacqueline H. Jones, Kate Donaldson, Evelyn Jordan, Lisa Bailey, Caleb Hunter, Whitney Powers, Joshua Ball, Faye Hicks, Angela Davis, Sarah Quarantotto

1. Sarah Quarantotto, Chair of the HHS Committee, welcomed all in attendance.
2. Sarah reminded the committee that tomorrow was the Point in Time and Housing Inventory Counts. All homeless response projects need to submit PIT surveys to Sue Coleman and HIC surveys to Sarah Quarantotto. The Sharing the Love event will be at the Armory from 12-5pm.
3. HHS Committee’s Role in the Strategic Plan to End Homelessness- Sarah reviewed with the committee the Year One Goals of the Strategic Plan to End Homelessness that had action steps assigned to the HHS committee. The five 5 action steps are below with the progress, future steps, assignments and deadlines:
	1. Create landlord-service provider agreement template that outlines the partnership and expectations for landlord, provider and tenant**- COMPLETED**
	2. Merge individual agency landlord networks to make them available for use by all CVCoC members/partners- **COMPLETED**
	3. Establish CoC wide program standards to bring consistency to prevention, diversion, emergency shelter, permanent supportive housing, transitional housing, and rapid re-housing interventions and services- **COMPLETED**
	4. Partner with emergency shelters to educate, streamline and remove barriers to entry
		1. Identify existing barriers to shelter (both emergency and domestic violence) at the January meeting
		2. Develop a plan to address barriers at the February mtg
	5. Explore the feasibility of completing a vulnerability assessment at the point that homeless persons enter CHIA
		1. Kristen will research VI-SPDAT timing in other CoCs by February 22
		2. Evelyn will provide information on Roanoke’s VI-SPDAT timing by February 22
		3. Committee will discuss timing at February meeting
4. CHIA Update- Megan Wood reported on the following:
	1. Diversion from homelessness in December: 3 households
	2. Referred to homeless prevention in December: 33 households
	3. Referred to dv shelter in December: 2 households
	4. Referrals to emergency shelter in December: 27 households
	5. Next step referrals in October: 9 households
	6. Persons not served by homeless response in October: 0 persons were not served!
5. Next meeting- **CCR:** Wednesday, February 8, 2017, 8am at Miriam’s House

**HHS**: Wednesday, February 22, 2017, 9am at Miriam’s House

**COC Meeting**: Tuesday, April 11, 2017, 9am at Pearson Cancer Center

1. Announcements
	1. Faye announced that employment services were available at LynCAG on Friday from 11-1pm.
	2. Sarah reported that Miriam’s House had secured a Homeless Reduction Grant and encouraged all shelters to ensure that their families were referred to Megan for a HBA.
	3. Chris requested a review of the term ‘functionally ended’- Sarah explained that to functionally end homelessness means that services and beds are in place to ensure that no one is forced to live on the street. For example, Virginia functionally ended veteran homelessness in 2015 which meant that there were sufficient services in place to serve all homeless veterans.
	4. Caleb with Grace House reminded the group that their shelter was not full and anyone would be admitted unless they were a registered sex offender.

Submitted by: Sarah Quarantotto, Chair HHS Committee