



Board Meeting December 6, 2023

Attendees: Jeremy White, Mary Mayrose, Pat Young, Brittany McFadden, Mickey Paige, Tab Robertson, Paul Robertson, Tracey Ballagh, Evelyn Jordan, Sarah Quarantotto, April Watson, Stephanie Andrews and Shawne Farmer

1. **Welcome and Introductions: Tab Robertson**

Tab welcomed the group and started the meeting.

1. **Approval of November Board Minutes: Tab Robertson**

The November Board Minutes were not sent out so a vote will take place next meeting.

1. **January CoC Board Meeting – Canceled: Tab Robertson**

Due to the closeness of the January Board meeting date to the New Year, the January Board meeting is canceled. Please attend the CoC Community Meeting on January 16th.

1. **City Representation on the CoC Board: Sarah Fuentes**

Sarah Quarantotto and Sarah Fuentes met with Kent White. He proposed Melissa Foster as a representative from the City to participate on the CoC Board. Melissa would like to view a Board meeting before making a decision. She was unable to come today so she will be joining for the February Board meeting.

1. **Built for Zero**
   1. 100 Day Challenge: Tab Robertson
   2. Property Partner Incentive Program: Sarah Fuentes
2. **CoC Success Story: Sarah Fuentes**

We first encountered John in 2021 through the Salvation Army. He stayed there for two months before losing contact with us due to the absence of a street outreach program at the time. We reestablished contact in 2015 when he returned to the Salvation Army briefly before disappearing again.

In 2020, John was connected with the Homeless Outreach and Mobile Engagement (HOME) program after enduring several months of homelessness. The street outreach worker gained his trust and confirmed his chronic homelessness status by compiling documentation of his history of homelessness and disabling condition.

During the summer of 2021, an opportunity arose in the Housing First Lynchburg program, and John, given his prolonged homelessness and vulnerabilities, was next in line for Permanent Supportive Housing (PSH). With the assistance from Miriam’s House, he identified suitable housing and relocated to a unit provided by Rush Homes on December 6, 2021. He remained stably housed for 11 months until he lost his housing, subsequently reconnecting with street outreach the following month. After a few months, he once again met the criteria for chronic homelessness and was reinstated on the By-Name List for prioritization for PSH.

In September of this year, another opening in the Housing First Lynchburg program became available. With the support of a new Miriam’s House case manager and a different landlord partner, John secured housing at the beginning of this month.

1. **Warming Shelter: Sarah Quarantotto**

The City of Lynchburg is working on an official MOU with the Salvation Army to outline the specifics of when the warming shelter will be activated. Sarah shared language with City staff to be included around the low-barrier nature of this shelter.

1. **Committee Reports:**
   1. **CoC/HMIS Lead: Sarah Fuentes & Sarah Quarantotto**
      1. **HUD All-Grantee Meeting, Bella Vista Hotel, Lynchburg: 12/13**

Lynchburg will host, for the first time ever, the HUD All-Grantee Meeting next week. Sarah Quarantotto and Mary Mayrose will present on CoCs partnering with Public Housing Authorities.

* + 1. **CoC Community Meeting and Workforce Training: 1/16**

The CoC Community Meeting and training will take place at Craddock Auditorium on the 3rd floor of Virginia Baptist Hospital – 3300 Rivermont Ave. The CoC Community Meeting will take place from 9am to 10am with a workforce development training immediately following from 10am to 11am.

* + 1. **Emergency Shelter Potentials**

Representatives from LynCAG and the Ramp Church International reached out about wanting to provide emergency shelter services. The Ramp Church has a building but would need funding to carry out the functions of an emergency shelter.

* + 1. **Upcoming Data Reports:**
       1. **Point-in-Time Count: 1/24**
       2. **Housing Inventory Count: 1/24**
       3. **System Performance Measures: 10/1/2022-9/30/2023**
       4. **Longitudinal System Analysis: 10/1/2022-9/30/2023**
  1. **Community Case Review: Sarah Fuentes**

The Veteran Case Conferencing team meets every other Wednesday at noon at the Salvation Army.

Chronic Case Conferencing team meets the first and third Wednesday of every month at 10am at Lynchburg Human Services.

The Family & Youth Case Conferencing team meets the second and last Wednesday of every month at 9am at United Way.

* 1. **Community Commitment Committee: Stephanie Andrews**

Cut back to meeting once a quarter before the CoC Community Meetings to make targeted invitations.

* 1. **Data & Performance: Sarah Fuentes**

Working on data clean-up for the Point-in-Time Count.

* 1. **Monitoring and Evaluation Committee: Melva Walker**

Monitoring for CoC state funded projects will begin in the New Year.

* 1. **Homeless and Housing Services: Sarah Quarantotto**

Finished up required trainings for the year. Looking forward to hearing a review of the last strategic plan before beginning the planning process.

* 1. **Nominating: Jeremy White**

Melissa Foster will join the February meeting to observe the Board before making a decision.

1. **New Business**
2. **Closing Announcements**

Pat Young shared that Centra will be conducting a needs assessment and would greatly appreciate all CoC Board Member’s participation. She will follow up with an email with details.

*Meeting minutes submitted by Sarah Fuentes, Director of Homeless System Coordination at Miriam’s House.*

*Next meeting: February 7, 2024 at 1:00pm in-person*