

## Ad Hoc Review and Ranking Committee Meeting

August 15, 2018 at 1:00pm

### Lynchburg Human Services Building

Members Present:

|   |                      |   |                |   |              |
|---|----------------------|---|----------------|---|--------------|
| x | Judy Brooks          |   | Christian Neal | x | Jeremy White |
| x | Evelyn Jordan        |   | Brenton Lehman |   | Mickey Paige |
| x | Denise Crews         | x | Jim Meador     | x | Ben Bowman   |
|   | Tony Crews           |   | Tab Robertson  |   |              |
| x | Amy Hatcher          | x | Chelsey Tomlin |   |              |
| x | Linda Ellis-Williams | x | Melva Walker   |   |              |

Visitors present: Sarah Quarantotto, Kristen Nolen, Chris Howell

- I. Jim Meador called the meeting to order at 1:00pm.
- II. Reallocation Policy Overview: The policy was reviewed. There was no reallocation or reduction that occurred for the FY18 competition as the Monitoring and Evaluation Committee recommended all existing projects be renewed at level funding.
- III. Review and Ranking Policy: Sarah Quarantotto reviewed the policy approved by the CVCoc membership during the July quarterly meeting and asked if there were questions about the tools used to review and rank programs such as the Renewal Project Scorecard or the New Project Checklist. There were no questions.
- IV. Review and Discuss FY18 Project applications: Kristen reviewed project submissions one by one (listing attached). Each member of the Review and Ranking Committee received, in advance, copies of the tools outlined in the Review and Ranking Policy.

Answers to questions asked:

- a. The CoC Planning grant is a set percentage of Annual Renewal Demand (ARD) funds set by HUD.
  - b. The minor total request increases for permanent housing (PH) projects are set by HUD due to increases in fair market value rental increases.
  - c. Sarah Quarantotto explained that Miriam's House is proposing a consolidation of the two permanent supportive housing (PSH) grants because they are the same program type and consolidating them would reduce the administrative burden of managing two separate grants.
- V. Rank Project Applications According to Priority Groups:

Jim Meador posed a question concerning how the merging of LRHA three programs affected their scorecard results in regards to data quality. Kristen Nolen explained timeliness and completeness were removed from the scorecard due to the difficulties around the data merge. However, accuracy and technical standards remained as these standards would not have been impacted by the data merge. This decision regarding scorecard components was made to allow all projects to be assessed fairly.

Discussion ensued regarding LRHA and their scores on the income section of the scorecard. There was discussion surrounding the types of individuals served and whether they are employable and how this is reflected, documented and measured. Kristen Nolen explained that the performance standards in the scorecard are from the CVCoC's written standards which have performance benchmarks for each project type. The income performance benchmarks for PSH are the same for both LRHA's and Miriam's House's PSH projects.

Jim Meador suggested that we rank all submitted projects as there were no projects rejected by the committee. The projects were ranked according to the Review and Ranking Policy which outlined priority groups and the objective tool, Project Scorecard, used within groups to determine ranking. Based on priority group and score, the projects were ranked as follows:

1. Magnolia Street Supportive Housing /Magnolia Street Supportive Housing Consolidation (PSH renewal)
2. Community First (RRH renewal)
3. Magnolia Street Bonus (PSH renewal)
4. Housing First Lynchburg (PSH renewal)
5. Miriam's House HMIS (HMIS renewal)
6. Community First- DV bonus (DV Bonus new RRH project)
7. Community First Expansion (Bonus new RRH project, expansion)

Jim Meador made a motion to approve ranking as outlined above, Denise Crews seconded, Jeremy White opposed. Motion passed. Jim Meador will notify each applicant of their ranking and provide the grievance policy should they wish to appeal the decision.

Submitted by: Chelsey Tomlin, CVCoC Board Secretary



# Central Virginia CONTINUUM OF CARE

## HUD Continuum of Care Program Funds Project Submissions for FY2018

Note: This tool was established using the Continuum of Care (CoC) regulations as established by the US Dept. of Housing and Urban Development (HUD) ([24 CFR Part 578](#)) along with the [CVCoC Policies and Procedures](#).

### New and Renewal Project Submissions

| Priority Group | Status  | Part of a Consolidation? | Project Scorecard Total | Agency  | Project Name                             | Project Type      | Total Request | FY 2017 Award |
|----------------|---------|--------------------------|-------------------------|---|--|-------------------|---------------|---------------|
| n/a            | Renewal | No                       | n/a                     | Miriam's House                                | CoC Planning                             | Planning          | \$13,546      | \$11,500      |
| 1              | Renewal | No                       | 72                      | Lynchburg Redevelopment and Housing Authority | Housing First Lynchburg                  | Permanent Housing | \$225,000     | \$218,448     |
| 1              | Renewal | No                       | 90                      | Miriam's House                                | Community First Rapid Re-Housing         | Permanent Housing | \$30,936      | \$30,000      |
| 1              | Renewal | Yes                      | 100                     | Miriam's House                                | Magnolia Street Supportive Housing       | Permanent Housing | \$58,414      | \$57,252      |
| 1              | Renewal | Yes                      | 90                      | Miriam's House                                | Magnolia Street Supportive Housing Bonus | Permanent Housing | \$21,686      | \$21,256      |
| 2              | Renewal | No                       | n/a                     | Miriam's House                                | HMIS                                     | Core CoC Services | \$21,357      | \$21,357      |
| 4              | New     | No                       | n/a                     | Miriam's House                                | Community First - DV Bonus               | DV Bonus          | \$50,000      | n/a           |
| 4              | New     | No                       | n/a                     | Miriam's House                                | Community First Expansion Bonus          | Bonus             | \$27,093      | n/a           |

### Consolidated Project Submissions

| Priority Group | Status        | Agency         | Project Name                                     | Project Type      | Total Request | FY 2017 Award |
|----------------|---------------|----------------|--|-------------------|---------------|---------------|
| 1              | Consolidation | Miriam's House | Magnolia Street Supportive Housing Consolidation | Permanent Housing | \$80,100      | n/a           |