



Ad hoc Review and Ranking Committee  
October 21, 2021

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**Members Present:** Stephanie Andrews, Tab Robertson, Chelsey Tomlin, Sarah Warner, Brittany Melvin, Olyvia Brown-Coles, Tim Saunders, Evelyn Jordan

**Visitors Present:** Sarah Fuentes

- I. **Welcome:** Tab Robertson called the meeting to order at 1:05pm.
- II. **Review and Ranking Policy Overview:** Sarah Fuentes reviewed the policy approved by the CVCoC Board on September 1, 2021 along with the objective tools used to review and rank programs such as the New Project Checklist and Scorecard and the Renewal Project Scorecard.
- III. **Review and Discuss FY21 Project Applications:** Sarah Fuentes  
FY21 Project Submissions Summary: Each member of the Review and Ranking Committee received access to the project applications and tools ahead of time. On July 7, 2021, the CoC Board voted to adopt the Monitoring and Evaluation Committee's recommendation for renewal funding for all HUD CoC funded projects. Therefore, only new project funds were available in the FY21 HUD CoC competition. Sarah reviewed the project submissions (listing below) and asked for discussion.
- IV. **Rank Project Applications in Groups**
  - a. **Priority Group 1: Permanent Housing Projects**

Olyvia Brown-Coles made a motion for Priority Group 1 part 1 projects to be ranked using the score from the objective Renewal Project Scorecard tool ranking the projects in the following order:

    1. Community First Rapid Re-Housing (Rapid Re-Housing Renewal)- Miriam's House
    2. Housing First Lynchburg (Permanent Supportive Housing Renewal)- Lynchburg Redevelopment and Housing Authority
    3. Magnolia Street Supportive Housing (Permanent Supportive Housing Renewal)- Miriam's House

Evelyn Jordan second the motion. All were in favor. No opposed. Motion passed.

Review and Ranking Committee Member, Pat Young, submitted her vote via email prior to the Review and Ranking Meeting to accept the ranking of projects using the score from the scorecards.

Sarah Warner made a motion for Priority Group 1 part 2 projects to be ranked using the score from the objective New Project Checklist and Scorecard tool ranking the projects in the following order:

    4. Central VA Supportive Housing (Permanent Supportive Housing New) – Miriam's House

Evelyn Jordan second the motion. All were in favor. No opposed. Motion passed.

Review and Ranking Committee Member, Pat Young, submitted her vote via email prior to the Review and Ranking Meeting to accept the new project funding request as submitted by Miriam's House and to rank of projects using the score from the scorecards.

**b. Priority Group 2: CoC Core Services**

Evelyn Jordan made a motion for Priority Group 2 projects to be ranked using the score from the Renewal Project Scorecard ranking the projects in the following order:

1. Miriam's House HMIS (HMIS Renewal)- Miriam's House

Tim Saunders second the motion. All were in favor. No opposed. Motion passed.

Review and Ranking Committee Member, Pat Young, submitted her vote via email prior to the Review and Ranking Meeting to accept the ranking of projects using the score from the scorecards.

**c. Priority Group 3: Joint Component TH-RRH Projects**

*There were no priority group 3 project applications submitted.*

**V. Final Project Applications Prioritization**

Tim Saunders made a motion for the final prioritization to be ranked using the score from the scorecards ranking the projects in the following order:

1. Community First Rapid Re-Housing (RRH Renewal)- Miriam's House
2. Housing First Lynchburg (PSH Renewal)- Lynchburg Redevelopment and Housing Authority
3. Magnolia Street Supportive Housing (PSH Renewal)- Miriam's House
4. Central VA Supportive Housing (PSH New) – Miriam's House
5. Miriam's House HMIS (HMIS Renewal)- Miriam's House

Olyvia Brown-Coles second the motion. All were in favor. No opposed. Motion passed.

Review and Ranking Committee Member, Pat Young, submitted her vote via email prior to the Review and Ranking Meeting to accept the ranking of projects using the score from the scorecards.

Tab Robertson will notify each application of their ranking and provide the grievance policy should the applicant wish to appeal the decision.

**VI. Meeting adjourned.**

*Meeting minutes submitted by Chelsey Tomlin, CVCoC Board Secretary, and Sarah Fuentes, representative of the CoC Lead Agency.*



# Central Virginia CONTINUUM OF CARE

HUD Continuum of Care Program Funds

## Project Submissions for FY2021

### New and Renewal Project Submissions

STATUS	AGENCY	PROJECT NAME	PROJECT TYPE	PRIORITY GROUP	SCORECARD SCORE	TOTAL REQUEST	FY20 AWARD
RENEWAL	Miriam's House	CoC Planning	Planning <i>(this project type is not ranked)</i>	N/A	N/A	\$15,877	\$14,998
NEW	Miriam's House	Central VA Supportive Housing	PSH	1	95%	\$26,461	N/A
RENEWAL	Lynchburg Redevelopment & Housing Authority	Housing First Lynchburg	PSH	1	89%	\$228,384	\$228,384
RENEWAL	Miriam's House	Community First Rapid Re-Housing	RRH	1	93%	\$31,872	\$31,872
RENEWAL	Miriam's House	Magnolia Street Supportive Housing	RRH	1	81%	\$81,785	\$81,785
RENEWAL	Miriam's House	HMIS	Core CoC Services	2	N/A	\$21,357	\$21,357