



Ad hoc Review and Ranking Committee
September 4, 2019

Members Present: Judy Brooks, Evelyn Jordan, Amy Hatcher, Jim Meador, Tab Robertson, Chelsey Tomlin, Melva Walker, and Jeremy White

Visitors Present: Sarah Quarantotto, Dawn Fagan, and Sarah Francis

- I. Sarah Francis called the meeting to order at 1:05pm.
- II. The Review and Ranking Policy Overview: Sarah Francis reviewed the policy approved by the CVCoC membership during the July quarterly meeting along with the tools used to review and rank programs such as the Renewal Project Scorecard and the New Project Checklist.
- III. Review and Discuss FY19 Project Applications: Sarah Francis
 - a. FY19 Project Submissions Summary: Each member of the Review and Ranking Committee received copies of the project applications and tools ahead of time. Sarah Francis reviewed projects submissions (listing below) and opened the table up for discussion. Questions, along with the answers, asked and comments made:
 - i. Jim Meador asked why the CoC Planning project was reduced in funding. Sarah Quarantotto explained that the CoC Planning grant is a set percentage of Annual Renewal Demand (ARD) funds set by HUD.
 - ii. Sarah Quarantotto explained that Miriam's House is applying for an HMIS expansion to be added to their HMIS grant. Bonus funding is the only way to increase the community's funding. If awarded the expansion funds it will be combined with the renewal HMIS grant for the combined total, but still requires three separate application submissions. Per HUD FY2019 NOFA regulations, the combined project does not need to be ranked leaving the renewal HMIS project and the expansion HMIS project as the only two projects within priority group 2.
 - iii. Jim Meador noted that the points missed on the Renewal Project Scorecard were minimal for all three projects.
 - iv. Jeremy White questioned Dawn Fagan about having 100% homeless participation in the Housing First Lynchburg Permanent Supportive Housing program as noted on the Renewal Project Scorecard. Dawn and Jim explained that there is one participant in the program who was never homeless. Sarah Quarantotto explained that there was a misunderstanding of the NOFA guidelines that year and the program accepted someone who was at risk of homelessness and not homeless. This error cannot be corrected until the client is moved out of the program.

IV. Rank Project Applications in Groups: Sarah Francis

Due to only having a renewal HMIS project and an expansion HMIS project in Priority Group 2, Priority Group 2 was decided on first. Jim Meador made a motion for the group to follow the Review and Ranking Policy and rank the projects in the following order:

1. Miriam's House HMIS Renewal
2. Miriam's House Expansion

Tab Robertson second the motion. All were in favor. Motion passed.

At this time, Bill Coleman and Ashley Reynolds-Marshall joined the meeting and participated in the vote for the following ranking.

Jim Meador made a motion for Priority Group 1 projects to be ranked using the score from the Renewal Project Scorecard ranking the projects in the following order:

1. Miriam's House Magnolia Street Supportive Housing Permanent Supportive Housing program
2. Miriam's House Community First Rapid Re-Housing program
3. Lynchburg Redevelopment and Housing Authority Housing First Lynchburg Permanent Supportive Housing program.

Chelsey Tomlin seconded the motion. All were in favor. Motion passed.

Jim Meador will notify each application of their ranking and provide the grievance policy should the applicant wish to appeal the decision.

Priority Group 3: Joint Component TH-RRH Projects

There were no priority group 3 project applications submitted.

Priority Group 4: DV Bonus Projects

There were no priority group 4 project applications submitted.

V. Meeting adjourned.

Meeting minutes submitted by Sarah Francis.



Central Virginia CONTINUUM OF CARE

HUD Continuum of Care Program Funds Project Submissions for FY2019

New and Renewal Project Submissions

Status	Part of a Consolidation?	Agency	Project Name	Project Type	Priority Group	Scorecard Points	Total Request	FY 2018 Award
New	Yes	Miriam's House	HMIS Expansion	Core CoC Services	2	N/A	\$22,223	n/a
Renewal	No	Miriam's House	CoC Planning	Planning <i>(this project type is not ranked)</i>	n/a	N/A	\$13,334	\$13,546
Renewal	Yes	Miriam's House	HMIS	Core CoC Services	2	N/A	\$21,357	\$21,357
Renewal	No	Lynchburg Redevelopment and Housing Authority	Housing First Lynchburg	Permanent Housing	1	86	\$225,576	\$225,576
Renewal	No	Miriam's House	Community First Rapid Re-Housing	Permanent Housing	1	95	\$31,008	\$31,008
Renewal	No	Miriam's House	Magnolia Street Supportive Housing	Permanent Housing	1	95	\$80,434	\$80,434

Consolidated Project Submissions

Status	Agency	Project Name	Project Type	Priority Group	Total Request	FY 2018 Award
Consolidation	Miriam's House	HMIS Combined	Core CoC Services	2	\$43,580	n/a