

**NOTICE OF FUNDING AVAILABILITY**  
**CENTRAL VIRGINIA CONTINUUM OF CARE (VA 508)**  
**2024 - 2026 DHCD HSNH Competition**



The Central Virginia Continuum of Care is soliciting project applications for 2024-2026 Department of Housing and Community Development's Homeless and Special Needs Housing (HSNH) funding. According to the [2024 - 2026 HSNH Guidelines \(p.31\)](#), the only available component at this time is Emergency Shelter Operations.

**ELIGIBLE APPLICANTS:**

Eligible project applicants for the DHCD HSNH funding include nonprofit organizations that are current on 990 filings, housing authorities, planning district commissions or units of local government. Planning district commissions and housing authorities are not eligible to receive funding for shelter operations.

**APPLICANT REQUIREMENTS:**

- a) All project applicants must have a Unique Entity ID assigned through the System for Award Management ([SAM](#)). Since this process can take time, interested applicants who are not registered are encouraged to start the process as soon as possible.
- b) Applicants and potential sub-recipients must demonstrate the financial management capacity and experience to carry out the project as detailed in the project application and to administer state funds. Organizations not recently funded by DHCD are required to undergo a DHCD performed audit.
- c) Further requirements can be found in the Homeless and Special Needs Guidelines 2024- 2026.
- d) All grantees must provide the 25% match for the full requested organizational amount.

**PROJECT REQUIREMENTS:**

- a) Must meet all guidelines, restrictions, and requirements for projects under the Homeless and Special Needs Guidelines 2024- 2026.
- b) Must adopt a Housing First approach. Programs may not include any requirements or conditions for entry into the program (i.e. sobriety, income requirements, etc.) outside of the CVCoC Written Standards outlined in the [CVCoC Policies and Procedures](#).
- c) Full participation in the CVCoC's coordinated entry system through use of the CoC's intake forms and participation in case conferencing.
- d) Use of HMIS that meets HUD HMIS data standards (DV programs may use another data system, but must meet all HUD HMIS data standards and reporting requirements).
- e) Documentation of project participant homeless status and services provided. Completion of a housing barrier assessment and a housing plan that includes how permanent housing will be maintained once assistance is terminated.
- f) Adherence to a primary focus on quick placement into permanent housing and a secondary focus on housing stability. Compliance with the CVCoC Policies and Procedures.
- g) A representative from the agency leadership must agree to be an active member on the CVCoC Board.
- h) Project representatives must agree to attend CVCoC community and committee meetings as appropriate.
- i) Projects must comply with annual CVCoC Monitoring and Evaluation Committee visits.

**ESTIMATED FUNDING AVAILABLE (based on 2023-2024 funding received):** \$100,156 for Emergency Shelter Operations

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**REVIEW AND SELECTION:**

The Central Virginia Continuum of Care (CVCoC) (VA-508) has established a Review Committee comprised of CoC Board Members without a conflict of interest. The committee will select projects and funding levels for project quality, performance and cost effectiveness.

If you have questions regarding this process please contact the CVCoC's Director of Homeless System Coordination, Sarah Fuentes at [sarahfuentes@miriamshouse.org](mailto:sarahfuentes@miriamshouse.org).

**FUNDING LEVEL OR SELECTION GRIEVANCE:**

Any organization wishing to file a grievance regarding the Review Committee's decision must notify the Collaborative Applicant's representative, Sarah Fuentes at [sarahfuentes@miriamshouse.org](mailto:sarahfuentes@miriamshouse.org) within two business days after the decision has been communicated. An appeal can be in the form of a letter, a memo or an email and must state the following:

- Agency name
- Project name
- Reason for appeal (no longer than 2 pages)
- Documentation to support the appeal

An ad hoc Appeals Committee will be formed by 3-5 non-conflicted CoC Board members to review all appeals and will make recommendations to the CoC Board. The Appeals Committee will be selected from the CoC Board or its designees. These individuals will have no conflict of interest in serving. Applicants will be notified of the outcome no later than 5 business days after the appeal has been received.