



Central Virginia

CONTINUUM OF CARE

Reallocation Policy

HUD CoC Competition FY2019

Approved by the CVCoC Membership on July 9, 2019

The Monitoring and Evaluation Committee will annually monitor each CoC grant recipient and complete a report to the CoC Board. The findings of the monitoring and evaluation report will be used by the committee to determine whether a recommendation is made to the CVCoC Board to reduce or reallocate a project's funding. The committee will consider fiscal responsibility, compliance with program guidelines, performance, outcomes and use of best practices when making a recommendation.

The Board will consider the Monitoring and Evaluation Committee's recommendations for renewed, reduced or reallocated funding. Each project will be evaluated based on extent to which the project is necessary and addresses the CoC's priorities identified in the CVCoC Strategic Plan to End Homelessness. Criteria to be considered in a decision to renew, reduce or reallocate a project/project type include:

- Alignment with the CVCoC Strategic Plan to End Homelessness
- Alignment with federal and state goals to end homelessness
- Monitoring and Evaluation Committee's report findings including fiscal responsibility, compliance with program guidelines and performance
- HMIS Data Quality Report Card
- Meeting the CoC Project Performance Outcome Standards
- Consideration of unspent CoC funds
- Consideration of impact on the Consolidated Application score
- Project's compliance with the CVCoC Policies and Procedures

If the Board endorses the recommendation to reduce or reallocate funding, the grantee will be notified by the Board and a notice of funding availability (NOFA) will be widely distributed in the community to redistribute the reallocated funds. The details of the CVCoC NOFA will be based on the current HUD CoC Competition Notice of Funding Availability.

Reallocation and Ranking Appeals Process

An ad hoc Reallocation/Ranking Appeals Committee will be formed by 3-5 CoC non-conflicted members to review all appeals and will make recommendations to the CoC Board. The Appeals Committee will be selected from the CoC Board or its designees. These individuals will have no conflict of interest in serving. Applicants may appeal any of the following decisions of the CoC Board:

- The project's position on the Priority Listing
- Reduction of a renewal grant amount
- Reallocation of a renewal grant
- Rejection of a project application

Applicants wishing to submit an appeal must notify the Collaborative Applicant's representative, Sarah Francis, francis@miriamshouseprogram.org, by two weeks after the reduction or reallocation decision has been communicated. An appeal can be in the form of a letter, a memo or an email and must state the following:

- Agency name
- Project name
- Reason for appeal (no longer than 2 pages)
- Documentation to support the appeal

Applicants will be notified of the outcome no later than 10 business days after the appeal has been received.